

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

SELF-SERVICE CENTER REQUEST FOR COURT FORMS AND/OR INFORMATION

Date:
(MM/DD/YY) Full Name Complete Mailing Address, City, State, Zip

The forms are designed for use in the **State of Arizona ONLY**.

1. **Fee: \$5.00 postage and handling per order - PLUS the amount indicated in the brackets for each procedure (packet) you are requesting.** Send check or money order - for the **exact amount** - made payable to **Clerk of Superior Court**. Postage and Handling Fee is authorized by Arizona law (A.R.S. 12-284 A(g)) and applies to all packets requested. Please mail the payment to:

Superior Court of Arizona
Attn.: Self-Service Center
101 West Jefferson, 1st floor
Phoenix, AZ 85003

There are NO REFUNDS.

2. **Delivery could take 2 - 3 weeks.**
3. **Need them right away? Packets may be downloaded and printed FREE** (if you have a printer) from the Self-Service Center website at:
<http://www.superiorcourt.maricopa.gov/SuperiorCourt/Self-ServiceCenter/forms/Index.asp>
4. If the forms you are looking for are not listed, you can try the following alternatives:



Check the Maricopa County Superior Court Law Library located at 101 W. Jefferson, Phoenix.



Look in the Yellow Pages under "Legal Forms".



Consult with a lawyer. The Self-Service Center has a list of lawyers who are willing to help people who represent themselves. **Call (602) 506-SELF**, and press 3 for more information. This list is also available online at:
<http://www.superiorcourt.maricopa.gov/SuperiorCourt/FamilyCourt/Rosters/Attorney/lawMap.aspx>



View other options online at:
<http://www.superiorcourt.maricopa.gov/SuperiorCourt/Self-ServiceCenter/resources.asp>

IF YOU HAVE ALL THE OTHER FORMS AND YOU JUST NEED SERVICE PACKET ONLY- ORDER PACKET BELOW
NOTE: If you decide to have the Sheriff or a private process server serve papers to the other party, you MAY NOT NEED the service packet. Some sheriff departments and process servers use their OWN forms.

SERVICE IN FAMILY COURT CASES

- Serve the Other Party in your case **[\$5]**
(Several service options in same packet)
- You Need More Time to Serve the Other Party
in your case**[\$5]**

SERVICE IN JUVENILE COURT CASES

- Juvenile Dependency Service **[\$5]**
- Juvenile Emancipation Service **[\$5]**
- Petition for Destruction of Juvenile Records Service **[\$5]**
- Object to Assessment of Juvenile Placement Costs Service **[\$5]**
- Terminate Parental Rights Service **[\$5]**

SERVICE IN JUVENILE GUARDIANSHIP CASES

- Temporary Guardianship Service **[\$5]**
- Discharge Juvenile Guardianship Service **[\$5]**

Date (Arial:10)

FullName (Arial:10)

CompleteMailingAddress (Arial:10)

Date

Full Name

Complete Mailing Address

To Get the First Order—Read selections CAREFULLY and make sure to check the CORRECT box(es)

Divorce (Non-Covenant Marriage Only)

- with Children [\$15]
without children [\$15]
You want Temporary Orders too [\$5]
You want Emergency Temporary Orders too [\$5]
You want to respond to a divorce only
with Children [\$5]
without Children [\$5]
Get Default Divorce Decree
with or without minor children [\$5]
Get Divorce by Consent Stipulation
with or without minor children [\$5]
Get Support Only [\$10]
You want Temporary Orders too [\$5]
Get Custody, Parenting Time (Visitation) & Support [\$15]
You want Temporary Orders too [\$5]
You want Emergency Temporary Orders too [\$5]
You want to respond only [\$5]

Legal Separation (Non-Covenant Marriage Only)

- with Children [\$15]
without Children [\$15]
You want Temporary Orders too [\$5]
You want Emergency Temporary Orders too [\$5]
You want to respond to a Legal Separation only
with minor children [\$5]
without minor children [\$5]
Get Default Legal Separation
with or without minor children [\$5]

Mediation

- Pre-Decree Mediation [\$5]
Post Decree Mediation [\$5]

Establish Paternity, Get Custody, Visitation

- Get Voluntary Paternity only [\$5]
Voluntary Paternity (mother married) [\$5]
Stipulation to File Consent Decree [\$5]
Get Paternity with Custody, Parenting Time (Visitation) & Support [\$15]
You want Temporary Orders too [\$5]
You want Emergency Temporary Orders too [\$5]
You want to respond only [\$5]
Get Parenting Time (Visitation) only [\$15]
You want Temporary Orders too [\$5]
You want Emergency Temporary Orders too [\$5]
You want to respond only [\$5]
Get Grandparent Visitation only [\$15]
You want to respond to a Grandparent Visitation Petition only [\$5]

To Change or Stop An Order That is ALREADY in Existence

Child Support and Spousal Support Only

- Change An Existing Order About Child Support (Simplified) (Request this if the Change is 15% or more of the amount already being paid) OR
To assign or change medical insurance responsibility [\$5]
You object to the change requested [\$5]
Change An Existing Order About Child Support (Standard) (Due to Continuing Change in Circumstances) [\$5]
Change an Existing Order about Spousal Maintenance (Support) (Due to Continuing Change in Circumstances) [\$5]

Custody, Parenting Time & Support

- Change An Existing Order for Custody, Parenting Time and Support (Check here only if the parties disagree) [\$10]
Check here only if both parties agree about the change [\$5]
You want an Emergency Change [\$5]

Conciliation Services

- Conciliation Counseling FREE

Parenting Time Only

- Change An Existing Order About Parenting Time (Choose this packet ONLY if parties DISAGREE) [\$10]
Check here ONLY if both parties AGREE about the change [\$5]
You want an Emergency change too [\$5]

Mediation

- Pre-Decree Mediation [\$5]
Post Decree Mediation [\$5]

Service of Family Court Papers

NOTE: If you decide to have the Sheriff or a private process server serve papers to the other party, you MAY NOT NEED the service packet. Some sheriff departments and process servers use their OWN forms

- Serve the Other Party in your case [\$5] (Several service options in same packet)
You Need More Time to Serve the Other Party in your case [\$5]

Income Withholding Order – Change or Stop existing Order

- Check ONLY if parties DISAGREE To Stop [\$5] OR To Change [\$5]
Check ONLY if both parties AGREE to Change an Existing Income Withholding Order [\$5]
Check here ONLY if both parties AGREE to Stop an Existing Income Withholding Order [\$5]
Check here if you OBJECT to a change being requested [\$5]

(Enforce) Make Someone OBEY An Order That is ALREADY in Existence

- Enforce a Court Order for Support [\$5]
Enforce a Court Order for Parenting Time (Visitation) [\$5]
Enforce a Court Order for Custody [\$5]
Make Someone Obey An Existing Order About Property Division [\$5]
Get Income Withholding Order - Without Notice [\$5]
Request Hearing on Income Withholding Order (Without Notice) [\$5]

Other Materials You May Want, or Need, to File Your Papers

- You want to know how much income the other party receives in order to calculate child support [\$5]
Update your address with the court [Free]**
Request Protected Address [Free]**
Guidelines
Child Support Guidelines [\$5]
Parenting Time (Visitation) Guidelines [\$5]
Model Parenting Time Booklet [\$5]

- Trial Preparation [\$5]
Deferral of Filing and/or Service Fees [Free]**
Further Deferral of Fees [Free]*
Subpoena [\$5]

