

SELF-SERVICE CENTER

PETITION FOR COURT ORDER
TO ESTABLISH DELAYED BIRTH CERTIFICATE

CHECKLIST

You may use these forms if . . .

- ✓ You want the Court to issue an Order to the Office of Vital Records to establish a birth certificate for a person born in Arizona who is at least one year old, **AND**
- ✓ The Arizona Office of Vital Records does not have a birth record for the person for whom the certificate is requested, **AND**
- ✓ You first applied for a delayed birth certificate to the Office of Vital Records, **AND**
 1. The request was rejected, **AND**
 2. You received a **letter of denial** from Vital Records to file with this request to the Court.

You may NOT use these forms if . . .

- ✗ The person was not born in Arizona, or
- ✗ The person's birth is registered in another state or country,
- ✗ You have not first:
 1. applied to Vital Records,
 2. been rejected, and
 3. received a letter of denial from that office to file with this Petition.

READ ME: Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Self-Service Center website.