

# **GUARDIANSHIP OF MINORS (only)**

# **1**

**Temporary / Emergency Orders  
for Guardianship of MINORS**  
(Forms and Instructions)

## SELF-SERVICE CENTER

# TEMPORARY / EMERGENCY APPOINTMENT OF GUARDIAN FOR MINOR(S)

## CHECKLIST

*You may use the forms and instructions in this packet if . . .*

- ✓ You want to have the court appoint a guardian for one or more persons under the age of 18 on a temporary or emergency basis for a period of *not more than* 6 months.\*
- ✓ The minor lives in Maricopa County.
- ✓ The person who will serve as guardian is not one of the parents.
- ✓ You believe that the minor(s) needs to have a guardian temporarily and/or immediately.\*
- ✓ You are applying for Guardianship for more than one child, they have the same parents. \*\*

\* If the need for the guardianship will continue for more than 6 months, you will need to petition for “permanent” guardianship.

\*\* If there are multiple children and they do not all have the same fathers and mothers, you must file a separate case for each set of parents.

**READ ME:** Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Self-Service Center website.

## Self-Service Center

# APPOINTMENT OF A TEMPORARY / EMERGENCY GUARDIAN

## FOR MINOR(S) ONLY

### FORMS AND INSTRUCTIONS

This packet contains court forms and instructions to file appointment of a temporary / emergency guardian for minor(s) only. Items in **BOLD** are forms that you will need to file with the Court. Non-bold items are instructions or procedures. Do not copy or file those pages!

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4	JG10f	<b>"Juvenile Guardianship Information" Sheet</b>	1
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The documents you have received are copyrighted by the Superior Court of Arizona in Maricopa County. You have permission to use them for any lawful purpose. These forms shall not be used to engage in the unauthorized practice of law. The Court assumes no responsibility and accepts no liability for actions taken by users of these documents, including reliance on their contents. The documents are under continual revision and are current only for the day they were received. It is strongly recommended that you verify on a regular basis that you have the most current documents.

## SELF-SERVICE CENTER

# HOW TO GET A GUARDIAN APPOINTED FOR A MINOR ON A TEMPORARY and/or EMERGENCY BASIS

**Introduction:** These are the steps to ask the Court to appoint a **temporary** guardian for a minor. A temporary guardianship only lasts for a maximum of six (6) months unless extended by the Court or until the court hearing takes place on a request to appoint what the Court calls a “**permanent**” guardian. The temporary guardian and the permanent guardian may be the same person.

- You may file for permanent and temporary guardianship together or separately.
- You may file for permanent guardianship *without* filing for temporary.
- You may file for temporary guardianship *without* filing for permanent if the guardian will not be needed for longer than six months.

### Temporary Guardianship

The regular, “permanent” guardianship process takes about two months. It is appropriate to file for a *temporary* guardianship when there are good reasons you cannot wait the few months it would take to get a permanent appointment, or you do not expect a guardian will be needed for more than six months.

**Temporary Emergency Guardianship Without Notice** (sometimes called “*ex parte*”), is granted when a person needs a guardian appointed immediately, without prior notice to the parents of the minor or to other persons who have a legal right to know that a legal process has been started that involves the minor.

**This is a very serious matter. The Judge will not grant a temporary appointment without notice unless you have a very good reason and can prove that immediate and irreparable injury, loss, or damage will result before notice can be given. A Temporary Emergency Guardianship appointment only lasts for a maximum of 30 days unless extended by the Court.**

## SECTION I: PREPARE THE DOCUMENTS

### 1. Complete the documents for the TEMPORARY APPOINTMENT.

Fill out all the forms for the **temporary appointment** completely:

- **USE BLACK INK.**
- **COMPLETE** the PETITION FOR TEMPORARY APPOINTMENT OF A GUARDIAN FOR A MINOR.
- **MAKE 3 COPIES** of the completed forms.

### 2. ***If applicable:*** Complete the forms for the PERMANENT APPOINTMENT. (Separate packet required). You need the following list of forms you need to start the case for the *permanent* appointment:

- **JUVENILE GUARDIANSHIP INFORMATION SHEET**
- **PETITION FOR PERMANENT APPOINTMENT OF A GUARDIAN for a MINOR**
- **AFFIDAVIT OF PERSON TO BE APPOINTED GUARDIAN.** (Required by ARS §14-5106)

3. **Photocopy all the documents:** Make 2-3 **copies** of all the forms. Assemble the copies so that you have 3-4 **complete packets** -- the **originals and 2-3 sets** of copies.

**Set One:** Original to be filed and kept by the Clerk of the Court

**Set Two:** *Copy to be endorsed by the Clerk. Please note this set is only needed if the Petitioner will be making an Emergency request for Temporary orders; petitioner must provide a copy to the Court*

**Set Three:** Copy for other party (please note if there is more than one other party, you will need an additional copy for each additional party)

**Set Four:** Copy for you.

4. **File the papers at the court:** Determine where to file the court forms. There are two facilities for the Maricopa County Juvenile Court:

**Durango Facility**  
3131 W. Durango Street  
Phoenix, AZ 85009

**Southeast Facility**  
1810 S. Lewis Street  
Mesa, AZ 85210

Cases are assigned to a facility based upon the zip code of the residence of the petitioner. If the zip code is 85200 through and including 85299, or any zip code area that is east of Central Avenue, the case will probably be assigned to the Southeast Facility. Any zip code that is west of Central Avenue will probably be assigned to the Durango Facility.

**GO TO THE CLERK'S OFFICE:** Take the **original and 3 copies** of the following documents **to the Clerk of the Court (Juvenile):**

- **JUVENILE GUARDIANSHIP INFORMATION SHEET**
- **PETITION FOR TEMPORARY APPOINTMENT OF A GUARDIAN FOR A MINOR**
- (if applicable) **PETITION FOR APPOINTMENT OF A PERMANENT GUARDIAN of a MINOR, AND**
- **AFFIDAVIT OF PERSON TO BE APPOINTED GUARDIAN**

**There is a fee for filing for guardianship**, which must have been paid or deferred before filing these papers. If you have paid or deferred the fee to file one, there is *currently* no separate fee to file the other.

**Note:** If you will have difficulty paying the filing fee, you may apply for a fee deferral (payment plan) or waiver. Applications are available from the Self-Service Center or the Juvenile Court filing counter.

**WHAT THE CLERK WILL DO:** The Clerk will file the **original** JUVENILE GUARDIANSHIP INFORMATION SHEET (This document is for court use only; it is not a public record). The Clerk will file originals of the following documents, and give you back clerk-stamped ("conformed") copies to show these documents were filed:

- **PETITION FOR TEMPORARY APPOINTMENT OF GUARDIAN**
- (if applicable) **PETITION FOR APPOINTMENT OF PERMANENT GUARDIAN OF A MINOR, AND**
- **AFFIDAVIT OF PERSON TO BE APPOINTED GUARDIAN**

**NOTE YOUR "JG" CASE NUMBER:** The case number assigned is stamped in the upper right-hand corner of all the documents the clerk stamped for you. The case number always starts with the initials "JG". **Use this number on every paper you file with the court from now on.**

5. (If applicable) **Schedule the Permanent hearing date: Complete and file** a “Certificate of Readiness” (Request to Set Hearing) form. Upon receipt, the Court will confirm all applicable information is checked and will mail an Order to you. The Order will either set a hearing or advise you that your “Certificate of Readiness” form is not complete. Please note, if you do not bring the documents as stated in your “Certificate of Readiness” form to the hearing, your hearing may be vacated and reset to another date.

6. **To schedule the hearing on the Temporary or emergency appointment:**

If you have requested that a temporary guardian be appointed, you will be contacted by the Court with your Court date, or you may be mailed a Notice of hearing.

If you have requested that a temporary guardian be appointed on an emergency basis, i.e. without notice, you will be directed where to wait for additional assistance. Court staff will come out to talk to you. At this time, you must provide the Court with Set Two (file endorsed copy of the packet you filed).

The Judge *may* grant or deny your petition without a hearing or may schedule a hearing on the request for temporary appointment for the same date or a future date. If the Judge decides to give you a hearing on the petition for temporary appointment and requires Notice, court staff will provide you with 2 copies of a **NOTICE OF HEARING** form. You will need to give notice of the hearing to **everyone entitled to notice** before the hearing. See #7, below, and **Packet Part 2--Service and Notice of the Court Hearing**, for information on who must be given notice.

7. **LEGAL NOTICE: You must give notice about the court case:** If this is an emergency hearing *with notice*, you must give notice to everyone required to be given notice under Arizona law of a petition for *permanent* guardianship, as required by Arizona law (**A.R.S. §14-5310 and 14-5401**). See Packet Part 2--**Service and Notice of the Court Hearing**. Notice must be complete before the hearing.

- If this is an emergency hearing *without notice*, you must give notice *to the person who needs the temporary or emergency guardianship* by personal service **within 72 hours** after the Court hearing. No other notice is required in these cases.

## SECTION 2: PREPARE for THE HEARING

8. **Legal Notice Before the hearing:** If you were required to give advance notice of the temporary or emergency hearing, **file the originals** of the following documents: **NOTICE OF HEARING**, **WAIVER OF NOTICE**, (if applicable), and **PROOF OF NOTICE**.

Bring copies of all **3 documents** with you to the hearing to be “conformed” (stamped by Court staff). Do this as soon as possible, **at least 3 business days before the hearing** on the temporary petition. Otherwise, bring these documents with you to the hearing.

9. **Documents to bring to the hearing:** Bring to the hearing the **original documents, and any documents you filed with the Clerk, such as:**

- **Proof of Notice of Hearing**
- **Waiver of Notice, (if applicable)**
- **Acceptance of Service (if applicable)**
- **Affidavit Supporting Publication (if applicable)**

## 10. Other information to know before the Court Hearing:

- The Juvenile Court uses a digital audio recording system to preserve the official court record of the proceedings. If a party want a court reporter to record a proceeding in the Juvenile Court, they must file a written request with the Clerk of Court and Juvenile Court Administration at least 72 hours before the start of the guardianship proceeding.
- If you need a court interpreter, telephone 602-506-0490 at least 10 days before the hearing.
- Be prepared to testify at the Court hearing about why you think the Guardianship is needed. Bring with you to Court any witnesses you think will help you testify.
- Tell the Judge about the case, and why the temporary appointment is necessary. Bring all paperwork with you that you think is applicable, such as reports about the person you say needs the guardian, police or Arizona Department of Child Safety (DCS) records concerning the person, etc.

## SECTION 3 – AFTER THE COURT HEARING

11. **Go to the Court Clerk:** Ask whether the Judge signed the Order, and when you can get a copy of it. After you receive the Order for Temporary Guardianship, you will need a **certified copy** to show you are the person officially appointed by the Judge. There is a **\$27.00** certification fee **plus \$0.50 per page** to do this. Payment may be made in cash (in person only) or by check or money order made payable to the Clerk of Court.

*If you did not already give legal notice* about the **PETITION FOR TEMPORARY APPOINTMENT** and the court hearing as described in **STEP 7**, then you must **now** give notice of the court papers and the hearing to **everyone who is entitled** to know about the court case before the hearing date.

12. **Other help:** Court personnel can answer certain limited questions about the procedures involved, but only an attorney can give you legal advice. You can call the Maricopa County Bar Association's Lawyer Referral Service at 602-257-4434 to schedule a half-hour consultation for \$35, or find a lawyer in the yellow pages of your telephone book (or online) under "attorneys".

The Self-Service Center also has a list of lawyers who will, for a fee, assist you on a task-by-task basis or advise you on how to conduct your own case. The list shows where the lawyers are located, how much they charge to look over the court papers or answer your questions, and what their experience is. You may view the list at the Self Service Center or on the Court's web site.

Person Filing: \_\_\_\_\_  
 Address (if not protected): \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY JUVENILE COURT

In the matter of Guardianship of: \_\_\_\_\_

Case Number JG \_\_\_\_\_

### JUVENILE GUARDIANSHIP INFORMATION SHEET

A Minor  Female  Male

**THIS FORM IS TO BE COMPLETED BY THE PETITIONER(S) AND RETURNED  
 TO THE CLERK AT THE TIME OF FILING THE PETITION.**

**This information is confidential and for Court use only, and is not part of the public record.**

DESCRIPTION OF	PETITIONER	CO-PETITIONER
Name		
Address		
City, State, Zip		
Telephone Number	(    )	(    )
Date of Birth		
Social Security Number		
Passport Number		
Ethnicity		
Height		
Weight		
Color of Hair		
Color of Eyes		
Relationship to person(s) to be protected		

Private Fiduciary Certification or Licensing Number: \_\_\_\_\_

Date of birth of Minor(s): (Month/Day/Year) \_\_\_\_\_

Is the person you are seeking to assist a foreign national?  Yes  No

If yes, please specify country: \_\_\_\_\_

Is the Minor(s) or a sibling of the Minor(s) involved in a Juvenile Dependency action?  YES  NO

Will you or any person required to receive notice need a court interpreter?  YES  NO

If "Yes", what language(s) ? \_\_\_\_\_

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

FOR CLERK'S USE ONLY

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of Guardianship of

Case Number: JG \_\_\_\_\_

\_\_\_\_\_   
A Minor

### PETITION FOR TEMPORARY APPOINTMENT OF A GUARDIAN FOR A MINOR

EMERGENCY APPOINTMENT  
WITHOUT NOTICE REQUESTED

#### INFORMATION FROM GUARDIANS, UNDER OATH or AFFIRMATION:

##### 1. INFORMATION ABOUT PETITIONER

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I am related by blood to the children. Explain how you are related. (Examples: grandmother, uncle, sister, etc.) \_\_\_\_\_

Are you related to the children through the Mother's side of the family or the Father's side?

Mother  Father

Paternity has been established through  Birth Certificate  Court Order

I am NOT related by blood to the children. Explain how you know the children.

**Note: If the person to be appointed Guardian is not related to the child, the person will need to submit a full set of fingerprints to obtain a criminal background investigation.**

**2. INFORMATION ABOUT THE CHILDREN WHO NEED A TEMPORARY GUARDIAN:**

(Make copies of this page if needed for additional children)

a. Child's name: \_\_\_\_\_  male  female

Child's birth date: \_\_\_\_\_

Child's birth place: \_\_\_\_\_

Child's address: \_\_\_\_\_

b. Child's name: \_\_\_\_\_  male  female

Child's birth date: \_\_\_\_\_

Child's birth place: \_\_\_\_\_

Child's address: \_\_\_\_\_

c. Child's name: \_\_\_\_\_  male  female

Child's birth date: \_\_\_\_\_

Child's birth place: \_\_\_\_\_

Child's address: \_\_\_\_\_

d. Child's name: \_\_\_\_\_  male  female

Child's birth date: \_\_\_\_\_

Child's birth place: \_\_\_\_\_

Child's address: \_\_\_\_\_

(If more than four children, please attach information for all children)

**3. The person or agency currently having legal custody, guardianship, acting in loco parentis (acting as parent) or providing care for the children is:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**4. Reasons for Temporary Appointment. Explain why the temporary appointment of a guardian is necessary at this time:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Disability or Incapacitation. Are the Children disabled or incapacitated to the extent that he or she will need a guardian AFTER reaching the age of 18?**

- YES.** The Children WILL need a guardian after reaching the age of 18.
- NO.** The Children WILL NOT need a guardian after reaching the age of 18.

**6. A guardianship lasting more than 6 months:**

- Will** be needed; **or**
- Will not** be needed

If a guardianship lasting more than 6 months is **not** needed, please explain why.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. Information about person to be appointed guardian or any person who will serve as a co-guardian (if different person than Petitioner)**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
\_\_\_\_\_

This person is related by blood to the children. Explain how they are related. (Examples: grandmother, uncle, sister, etc.) \_\_\_\_\_

Is this person related to the children through the Mother's side of the family or the Father's side?

- Mother
- Father

This person is NOT related by blood to the children. Explain how this person knows the children.

\_\_\_\_\_

\_\_\_\_\_

**Note: If the person to be appointed Guardian is not related to the child, the person will need to submit a full set of fingerprints to obtain a criminal background investigation.**

**8. Why should this Court choose the person you request to be the guardian?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**9. Will anyone object or disagree with the Temporary Guardianship?**

Mother of the children will object or disagree with you being temporary guardian because:

\_\_\_\_\_

\_\_\_\_\_

Father of the children will object or disagree with you being temporary guardian because:

\_\_\_\_\_

\_\_\_\_\_

Children (over age 14) will object or disagree with you being temporary guardian because:

\_\_\_\_\_

\_\_\_\_\_

**If you feel a parent will not consent and the children are in danger, you can call Arizona Department of Child Safety at 1-888-SOS-CHILD (1-888-767-2445)**

**10. INFORMATION REGARDING GUARDIANSHIP: (Prior Appointment)**

**To the best of my knowledge**, (check one box):

**No Guardian or Conservator has been appointed** in any other court, and no court proceedings are pending for such appointment.

**Someone has been appointed or court proceedings are pending** (explain who, when, in what court, and if appointee, whether guardian or conservator, or both):

\_\_\_\_\_  
 \_\_\_\_\_

**There is a dependency petition pending in any Court.** (explain when, in what court, and list the case number):

\_\_\_\_\_  
 \_\_\_\_\_

**Arizona Department of Child Safety has been involved with the family.** (explain when, in what State, and outcome):

\_\_\_\_\_  
 \_\_\_\_\_

**11. Persons Entitled to Notice under Arizona law**

***Arizona law says that mother, father, children age 14 and over, current guardians, and other persons the children have recently been living with are entitled to Notice of the Petition for Guardianship or must consent or agree to a temporary guardianship.*** (Refer to Instructions and **A.R.S. §§ 14-5207 and 14-5310** regarding who must be given Notice.)

A.  **I will give Notice** to the following persons: (if not, explain why in "B" and/or "C" and/or "D" and/or "E", below)

	Name	Address (Street Address, City, State, Zip)
Children, if age 14 and over		
Attorney for Children (if already appointed)		
Mother of Children		
Father of Children		
Current Guardian Relationship to children, if any		
Person with whom the children recently has been living		
Other: Relationship to children, if any		

B.  I have notarized, signed consents for the following person(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C.  I should NOT be required to give notice prior to the court hearing to all persons required by law, because: (Explain why advance notice about this court case has not been given to any party entitled to notice.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D.  Temporary Guardianship without prior notice is needed because:  
(There is an emergency situation that requires appointment of a temporary guardian immediately and without prior notice to persons entitled to notice under Arizona law. (Explain in detail.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E.  THE CHILD OR CHILDREN WILL BE HARMED IF THE TEMPORARY GUARDIANSHIP IS NOT GRANTED WITHOUT PRIOR NOTICE. (Explain in detail.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IF THE COURT APPOINTS A TEMPORARY GUARDIAN WITHOUT NOTICE HAVING BEEN GIVEN TO ANY PERSON ENTITLED TO NOTICE, you will be required to give notice by personal service to all persons required by law, no later than 72 hours after the Judge signs the Temporary Order.**

**REQUESTS TO THE COURT:**

- 1. Find that the Child or Children about whom this petition is filed is/are in need of a temporary guardian.

2. (Check this box only if you are asking for an emergency appointment without notice, and have completed question 11 (C), (D) or (E).)

Find that an emergency exists and this temporary order is necessary without notice to the Children or to other persons legally entitled to notice.

3. Appoint the person identified in this petition as the temporary guardian for the Children until a court hearing can take place on this matter, or until further order of the Court.

**OATH OR AFFIRMATION AND VERIFICATION OF PETITIONER**

I state to the Court, under penalty of perjury, that I have read this petition and all the statements in the petition are true and correct and complete to the best of my knowledge and belief.

\_\_\_\_\_ Date \_\_\_\_\_ Petitioner's Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to or affirmed before me this: \_\_\_\_\_ by  
(date)

\_\_\_\_\_.

(notary seal)

\_\_\_\_\_  
Deputy Clerk or Notary Public

I state to the Court, under penalty of perjury, that I have read this petition and all the statements in the petition are true and correct and complete to the best of my knowledge and belief.

\_\_\_\_\_ Date \_\_\_\_\_ Petitioner's Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

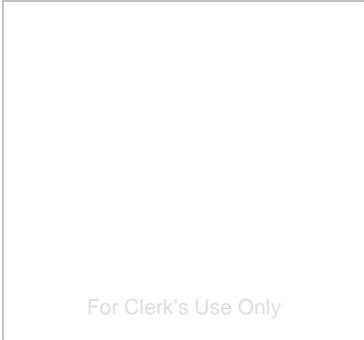
Subscribed and sworn to or affirmed before me this: \_\_\_\_\_ by  
(date)

\_\_\_\_\_.

(notary seal)

\_\_\_\_\_  
Deputy Clerk or Notary Public

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_



For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of the Guardianship of:

Case Number: JG \_\_\_\_\_

### AFFIDAVIT OF PERSON TO BE APPOINTED GUARDIAN

\_\_\_\_\_ a Minor

**INSTRUCTIONS:** A signed and completed copy of this form must be submitted by each person who wants to be appointed guardian. If there are to be co-guardians, make a copy before writing on this form. Answer each statement as TRUE or FALSE. Each answer that is false must be explained in writing in an attachment to this affidavit.

**STATEMENTS MADE UNDER OATH OR AFFIRMATION TO THE COURT:** Arizona law A.R.S. §14-5106 requires the person seeking appointment to answer items 1-12. This document must be filed with the ***"Petition for Permanent (or Temporary) Appointment of Guardian for a Minor"***.

The nature of my relationship to the Minor is: (Example: grandparent/sister/uncle)

\_\_\_\_\_

I met the Minor under the following circumstances:

\_\_\_\_\_

1.     True or  False.    I have not been convicted of a felony in any jurisdiction.
2.     True or  False.    I have not acted as a guardian for another person for at least three years before I filed this Petition.
3.     True or  False.    I know and understand the powers and duties I would have as a guardian.
4.     True or  False.    I have not had a power of attorney for anyone for at least three years before I filed this Petition.
5.     True or  False    Arizona law requires that a guardian file an annual report with the Court. If I have  
       *Does Not Apply.*    been a guardian before, I either filed the required documents on time, or within 3 months of receiving a notice from the court that the report was due.
6.     True or  False.    I have never been removed as a guardian or conservator by the Court.

- 7.     True or  False.    I have never received anything of value greater than a total of one hundred dollars in any one year by gift, or will, or inheritance from an individual or the estate of an individual to whom I was not related by blood or marriage and for whom I served at any time as guardian, conservator, trustee, or attorney-in-fact.
  
- 8.     True or  False.    No business in which I have an interest has ever received anything of value greater than a total of one hundred dollars in any one year by gift, or will, or inheritance from an individual or the estate of an individual to whom I am not related by blood or marriage and for whom I served at any time as guardian, conservator, trustee, or attorney-in-fact.
  
- 9.     True or  False.    To the best of my knowledge, I am not named as a personal representative, trustee, beneficiary, or other type of beneficiary for any individual to whom I am not related by blood or marriage and for whom I have ever served as guardian, conservator, trustee, or attorney-in-fact.
  
- 10.    True or  False.    To the best of my knowledge, no business in which I have an interest is named as a personal representative, trustee, beneficiary, or other type of beneficiary for any individual to whom I am not related by blood or marriage and for whom I have ever served as guardian, conservator, trustee, or attorney-in-fact.
  
- 11.    True or  False.    I have no interest in any business that provides housing, health care, nursing care, residential care, assisted living, home health services, or comfort care services to any individual.
  
- 12.    True or  False.    I have never been charged with or convicted of any kind of abuse, neglect or mistreatment of a child or an elderly person. I am not named on any Registry of this State or any other of Sex Offenders or persons who have committed acts of abuse, violence or neglect against children or elderly persons. (If you checked "False", be prepared to explain the circumstances and why the Court should appoint you as a guardian in this case.)

**OATH OR AFFIRMATION OF THE PERSON SEEKING TO BE APPOINTED GUARDIAN**

I have read this document. The information contained in this document is true, correct, and complete to the best of my belief and knowledge.

\_\_\_\_\_  
Signature of Person to be Appointed Guardian

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to or affirmed before me this: \_\_\_\_\_ by \_\_\_\_\_  
(date)

\_\_\_\_\_.

(notary seal)

\_\_\_\_\_  
Deputy Clerk or Notary Public

**NOTE: IF YOU ANSWERED "FALSE" TO ANY QUESTION ABOVE, YOU MUST ATTACH AN EXPLANATION AS INSTRUCTED ON THE NEXT PAGE.**  
The page following is an instruction page only. Do *not* file it with the Court.

**EXPLANATIONS THAT MUST BE ADDED TO THE AFFIDAVIT OF PERSON WHO WANTS TO BE APPOINTED (Required by Arizona Law: A.R.S. § 14-5106)**

You must explain the following as an attachment to your Affidavit for any statement which you marked "F" (false). **FILE THE EXPLANATIONS WITH THE AFFIDAVIT, BUT DO NOT FILE THIS INSTRUCTION SHEET.** All the information in the explanations is also under oath to the court.

DO NOT FILE THIS SHEET WITH THE CLERK'S OFFICE INSTRUCTION SHEET ONLY

1. As to each felony for which you have been convicted, list:
  - a. The nature of the offense.
  - b. The name and address of the sentencing court.
  - c. The case number.
  - d. The date of conviction.
  - e. The terms of the sentence.
  - f. The name and telephone number of any current probation or parole officer.
  - g. The reasons why the conviction should not disqualify you from appointment.
  
2. If you have acted as guardian or conservator within three years before filing this petition, list:
  - a. The names of individuals for whom you are currently serving, and court case numbers.
  - b. The names of individuals for whom your appointment has been terminated within the three-year period, and the court case number.
  
3. If you do not have the required information, please explain how you intend to obtain this information.
  
4. State the total number of persons for whom you have done this. If you have acted under a power of attorney for the Minor/protected person, explain:
  - a. The date the power of attorney was signed.
  - b. The place where it was signed.
  - c. The actions you have taken pursuant to the power of attorney.
  - d. Whether the power of attorney is currently in effect.
  
5. List the name and location of the court and the name and case number of the files in which you were delinquent in filing the required report.
  
6. List the name and location of the court, the name and case number of each file, and the circumstances of your removal.
  
7. State the number of occasions on which you received such gifts, list the gifts, the dates they were received, describe the gifts and list the value of each.
  
8. State the number of occasions on which the business received such gifts, list the gifts, the dates they were received, describe the gifts and list the value of each.
  
9. State the number of occasions on which you have been so named.
  
10. State the number of occasions on which the business was named.
  
11. List the name and address of each business and the extent and nature of your interest.
  
12. Explain in detail the circumstances of any charge or conviction for abuse or neglect of children or the elderly (not already covered in (1) above), and /or of your name being listed on any registry of sex offenders or persons who have committed acts of abuse, violence or neglect against children or elderly persons. Include date(s), location(s), name(s) of any investigating agencies and of any courts involved, as well as the title of any registry on which you are named and explain the circumstances that resulted in your being listed there. Explain why this court should appoint you as guardian despite any of these circumstances.