

HOW TO FILE FOR A CHANGE OF NAME WITH THIS COURT FOR AN ADULT WHO IS THE PARENT OF AT LEAST ONE MINOR CHILD AND IS OR IS NOT MARRIED

STEP 1: Fill out the *“Application for Change of Name for an Adult”* and make 2 copies.

STEP 2: Fill out the *“Civil Cover Sheet”* and check box 152 for “Change of Name” on page

STEP 3: FILE THE PAPERS AT THE COURT:

WHO: Who must file the *“Application for Name Change of an Adult”* 18 years or older?

The adult who seeks the change, or his or her attorney.

GO TO: GO TO THE CLERK OF COURT TO FILE YOUR PAPERS: The Court is open from 8:00 a.m. – 5:00 p.m., Monday-Friday. **You should go to the Court at least two hours before it closes.** You may file your court papers at the following Superior Court locations:

Downtown Phoenix

201 W. Jefferson St.
Phoenix, Arizona 85003

Northeast Court Facility

18380 North 40th Street
Phoenix, Arizona 85032

Northwest Court Facility

14264 West Tierra Buena Lane
Surprise, Arizona 85374

(Filing location only. Your hearing will be held at another location.)

Southeast Court Facility

222 East Javelina Avenue, 1st Floor
Mesa, Arizona 85210-6201

FEES: A list of current fees is available from the Law Library Resource Center and from the Clerk of Court’s website. If you cannot afford the filing fee and/or the fee for having the papers served by the Sheriff or by publication, you may request a deferral (payment plan) when you file your papers with the Clerk of the Court. Deferral Applications are available at no charge from the Law Library Resource Center.

PAPERS: Give 1 Civil Cover Sheet and 1 original plus 2 copies of the application to the Clerk along with the filing fee. Cash, AMEX/VISA/MasterCard debit or credit cards, money order, made payable to the “Clerk of Superior Court” are acceptable.*

Make sure the filing clerk stamps both of your copies and returns them to you.

STEP 4: SCHEDULE YOUR HEARING WITH COURT ADMINISTRATION:

At least **four** business days after you filed your Application for Change of Name, contact Court Administration to obtain the Commissioner’s Name and the date, time and place of your hearing by calling the telephone number listed below *between the hours of 9:00 a.m.-12:00 noon or 1:00 – 4:00 p.m., Monday through Friday*:

If you filed the Application for Name Change at:

201 W Jefferson, Phoenix; **call 602-506-1497**

18380 N 40th Street, Phoenix: **call 602-506-1497**

222 E Javelina Avenue, Mesa, **call 602-506-2023**

14264 W Tierra Buena Lane, Surprise, **call 602-506-1497***

* Applications may be filed at Northwest Court Facility, but the hearings will be held at one of the other locations.

You **must** then complete the **“Notice of Hearing Regarding Application for Change of Name”** form with the information received from Court Administration. The completed **“Notice of Hearing Regarding Application for Change of Name”** form must be filed with the Clerk of the Court at one of the Clerk locations listed in Step 3.

STEP 5: NOTIFY ANY INTERESTED PARTY

WHO: You must notify your spouse, if you are married, about your request for name change and the scheduled hearing. If you have a child under the age of 18 and you are unmarried or your current spouse is not the parent of that child, you *must also* **notify the other parent**.

HOW TO NOTIFY: If you know where your spouse or the other parent lives, you can do one of the following:

1. IF YOUR SPOUSE and/or THE OTHER PARENT AGREES WITH YOUR REQUEST – Give your spouse and/or the other parent a stamped copy of your application and the **“Notice of Hearing Regarding Application for Change of Name”** that shows the date, time, and place of your hearing. Then, have your spouse complete the form entitled, **“Consent of Spouse to Name Change of an Adult and Waiver of Notice”** and have it notarized. If the other parent is someone other than your current spouse, have that person complete the **“Consent of Other Parent to Name Change of an Adult and Waiver of**

Notice” and have it notarized. These documents serve as your proof of notice. Bring the signed and notarized **“Consent(s) and Waiver(s) of Notice”** to the hearing.

2. IF YOUR SPOUSE and/or THE OTHER PARENT DOES NOT AGREE WITH YOUR REQUEST OR YOU ARE NOT SURE IF HE/SHE AGREES - Give your spouse and/or the other parent a stamped copy of your application and the **“Notice of Hearing Regarding Application for Change of Name”** that shows the date, time, and place of your hearing. Then, have the person sign an **“Acceptance of Service”** (That form is available through the Law Library Resource Center). That notarized form serves as the proof of notice. Bring the signed and notarized **“Acceptance of Service”** to the hearing; **OR**

3. Send a clerk-stamped copy of your application and the **“Notice of Hearing Regarding Application for Change of Name”** showing the date, time, and place of hearing by certified mail/restricted delivery (return receipt requested). This must be done at least 30 days before the hearing. Proof of notice for this step is the card returned to you from the Post Office showing delivery. Bring the card and a completed **“Affidavit of Service by Certified Mail”** to the hearing. The person who should receive notice of the hearing must sign the return receipt.

OR

4. IF YOU DO NOT KNOW WHERE YOUR SPOUSE and/or THE OTHER PARENT LIVES: NOTICE BY PUBLICATION

IF LAST KNOWN ADDRESS IN MARICOPA COUNTY OR ANOTHER STATE OTHER THAN ARIZONA: A Notice of Hearing (a legal notice classified advertisement) that shows the date, time, and place of your hearing must be published in a newspaper of general circulation in Maricopa County at least once a week for four (4) consecutive weeks before the hearing.

IF LAST KNOWN ADDRESS IN AN ARIZONA COUNTY OTHER THAN MARICOPA COUNTY: A Notice of Hearing (a legal notice classified advertisement) that shows the date, time, and place of your hearing must be published in a newspaper of general circulation in Maricopa County **and** the Arizona county of last known address at least once a week for four (4) consecutive weeks before the hearing.

AFTER publication has been completed, you must obtain and file an **“Affidavit of Publication”** from the newspaper indicating publication was completed.

The Court will not accept notification by publication unless diligent efforts have been made to locate the person for whom notification is required. For more information regarding service by publication, please see the Law Library Resource Center for information and forms.

STEP 6: ATTEND THE HEARING

All adults who are requesting a name change **MUST** be present at the hearing.

All adults seeking a name change should bring with them their passport, driver's license, or other government-issued photo identification.

♦ Adults *seeking to change their birth records* **MUST** also bring a copy of their government-issued birth certificate.

♦ The Court will not change a birth certificate without first seeing a copy. Hospital-issued birth certificates are largely ceremonial and generally will not satisfy Court requirements.

♦ The Court is looking for government-issued birth certificates.

For adults *not* seeking to change their birth records, it is still ***strongly*** recommended that they bring their government-issued birth certificate to avoid possible delay.

BRING THESE DOCUMENTS TO YOUR HEARING:

- 2 copies of “***Order Changing Name for an Adult***” for the Judge to sign. One copy will go in the Court file and the other will be prepared for certification and returned to you.

- There is a court fee for each certified copy.*

- Photo identification for any person(s) who requests the change of name

- Copy of your Arizona Birth Certificate (if born in Arizona)

- A Clerk-stamped copy of all filed documents

- Proof of Notice as described above in Step 5

- Divorce Decree (If applicable)

- Prior Name Change orders (If applicable)

- Proof of naturalization or resident alien status (If applicable)

- Copy of Orders of Protection and/or Injunctions Against Harassment still in effect (If applicable)

- If the person requesting the change of name is not a United States citizen, his/her passport or proof of immigration status must also be provided at time of hearing.

Always make sure that you make a copy of any documents you submit to the Court, and keep those copies for your records.

NOTE: If the Court has ordered that the name on your Arizona birth records be changed, you will need to provide the “Office of Vital Records” with a *Certified Copy* of the Order. You may purchase a new birth certificate at the Office of Vital Records for a fee.

To get a certified copy of your court order you will need to present your Judge-signed copy to the Filing Counter within 48 hours. If you need additional copies after that time, you will need to go to the Court’s Customer Service Center at 601 W. Jackson Street in Phoenix.

The State Vital Records Office at 1818 W. Adams, Phoenix, AZ. 85007, is only available for mail-in service. Vital Records general telephone number is 602-364-1300. Please call for another walk-in location. A fee is required for a change to any birth certificate.

The Maricopa County Office of Vital Registration general telephone number is (602) 506-6805. Please call for a walk-in location and hours. A fee is required for certified and non-certified copies of a birth certificate.

**In the Superior Court of the State of Arizona
In and For the County of _____**

Case Number _____

CIVIL COVER SHEET- NEW FILING ONLY
(Please Type or Print)

Plaintiff's Attorney _____

Attorney Bar Number _____

Is Interpreter Needed? ☐ Yes ☐ No

If yes, what language(s):

Plaintiff's Name(s): (List all)

Plaintiff's Address:

Phone #:

Email Address:

(List additional Plaintiffs on page two and/or attach a separate sheet).

Defendant's Name(s): (List All)

(List additional Defendants on page two and/or attach a separate sheet)

RULE 26.2 DISCOVERY TIER OR MONETARY RELIEF CLAIMED:

IMPORTANT: Any case category that has an asterisk (*) MUST have a dollar amount claimed or Tier selected. State the monetary amount in controversy or place an "X" next to the discovery tier to which the pleadings allege the case would belong under Rule 26.2.

☐ Amount Claimed \$ _____

☐ Tier 1

☐ Tier 2

☐ Tier 3

NATURE OF ACTION

Place an "X" next to the **one** case category that most accurately describes your primary case. **Any case category that has an asterisk (*) MUST have a dollar amount claimed or Tier selected as indicated above.**

100 TORT MOTOR VEHICLE:

☐ 101 Non-Death/Personal Injury*

☐ 102 Property Damage*

☐ 103 Wrongful Death*

110 TORT NON-MOTOR VEHICLE:

☐ 111 Negligence*

☐ 112 Product Liability – Asbestos*

☐ 112 Product Liability – Tobacco*

☐ 112 Product Liability – Toxic/Other*

☐ 113 Intentional Tort*

☐ 114 Property Damage*

☐ 115 Legal Malpractice*

☐ 115 Malpractice – Other professional*

☐ 117 Premises Liability*

☐ 118 Slander/Libel/Defamation*

(A.R.S. §§1-501, 1-502, 11-1051)

☐ 116 Other (Specify) _____ ***120 MEDICAL MALPRACTICE:**☐ 121 Physician M.D.* ☐ 123 Hospital*☐ 122 Physician D.O.* ☐ 124 Other***130 & 197 CONTRACTS:**☐ 131 Account (Open or Stated)*☐ 132 Promissory Note*☐ 133 Foreclosure*☐ 138 Buyer-Plaintiff*☐ 139 Fraud*☐ 134 Other Contract (e.g, Breach of Contract)*☐ 135 Excess Proceeds-Sale*☐ Construction Defects (Residential/Commercial)*☐ 136 Six to Nineteen Structures*☐ 137 Twenty or More Structures*☐ 197 Credit Card Debt (Maricopa County Filings Only)***145 & 150-199 OTHER CIVIL CASE TYPES:**☐ 156 Eminent Domain/Condemnation*☐ 151 Eviction Actions (Forcible and Special Detainers)*☐ 152 Change of Name☐ 153 Transcript of Judgment☐ 154 Foreign Judgment☐ 158 Quiet Title*☐ 160 Forfeiture*☐ 175 Election Challenge☐ 179 NCC-Employer Sanction Action (A.R.S. §23-212)*☐ 180 Injunction against Workplace Harassment☐ 181 Injunction against Harassment☐ 182 Civil Penalty☐ 186 Water Rights (Not General Stream Adjudication)*☐ 187 Real Property *☐ 145 Special Action against Lower Courts

(See lower court appeal cover sheet in Maricopa)

☐ 194 Immigration Enforcement Challenge**144 & 150-199 UNCLASSIFIED CIVIL:**☐ 144 Administrative Review

(See Lower Court Appeal cover sheet in Maricopa)

☐ 150 Tax Appeal

(All other tax matters must be filed in the AZ Tax Court)

☐ 155 Declaratory Judgment☐ 157 Habeas Corpus☐ 184 Landlord Tenant Dispute – Other*☐ 190 Declaration of Factual Innocence (A.R.S. §12-771)☐ 191 Declaration of Factual Improper Party Status☐ 193 Vulnerable Adult (A.R.S. §46-451)*☐ 165 Tribal Judgment☐ 167 Structured Settlement (A.R.S. §12-2901)☐ 169 Attorney Conservatorships (State Bar)☐ 170 Unauthorized Practice of Law (State Bar)☐ 171 Out-of-State Deposition for Foreign Jurisdiction☐ 172 Secure Attendance of Prisoner☐ 173 Assurance of Discontinuance☐ 174 In-State Deposition for Foreign Jurisdiction☐ 176 Eminent Domain– Light Rail Only*☐ 177 Interpleader– Automobile Only*☐ 178 Delayed Birth Certificate (A.R.S. §36-333.03)☐ 183 Employment Dispute – Discrimination*☐ 185 Employment Dispute – Other*☐ 198 Verified Rule 27(a) Petition*☐ 196 Verified Rule 45.2 Petition☐ 195(a) Amendment of Marriage License (Maricopa County Filings Only)☐ 195(b) Amendment of Birth Certificate☐ 163 Other* _____

(Specify)

EMERGENCY ORDER SOUGHT

- | | | | |
|--|--|------------------------------|---|
| <input type="checkbox"/> Temporary Restraining Order | <input type="checkbox"/> Provisional Remedy | <input type="checkbox"/> OSC | <input type="checkbox"/> Election Challenge |
| <input type="checkbox"/> Employer Sanction | <input type="checkbox"/> Other (Specify) _____ | | |

COMMERCIAL COURT (Maricopa County Only)

- ☐ This case is eligible for the Commercial Court under Rule 8.1, and Plaintiff requests assignment of this case to the Commercial Court. More information on the Commercial Court, including the most recent forms, are available on the Court's website at: <https://www.superiorcourt.maricopa.gov/commercial-court/>.

Additional Plaintiff(s):

Additional Defendant(s):

**SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY**

In the matter of:

Christy Henny,

Current Name of Applicant

Case No.

**APPLICATION FOR CHANGE OF NAME
FOR AN ADULT**

A.R.S. § 12-601

Applicant, CHRISTY HENNY, declares and verifies:

1. Applicant, CHRISTY HENNY, was born on 05/25/1973, in Yakima, Yakima County, WA. Applicant's birth name on original registered state Birth Record was first name CHRISTY, middle name LYNN, last name SCHNEBLY.
2. Applicant's current legal name is first name CHRISTY, middle name LYNN, last name SCHNEBLY.
Applicant's address is 3030 W. Ferruccio Pl, phoenix, AZ 85086.
3. Applicant was previously married from 05/2001 to 03/2011, and used the following name, PREDMORE.

Wherefore, the applicant requests that the Court:

1. The applicant requests name be changed to first name CHRISTY, middle name LYNN, last name SCHNEBLY.
2. The applicant requests birth records reflect the new name requested above.

Applicant, CHRISTY HENNY, declares and verifies under penalty of perjury:

1. Applicant submits this application solely for the benefit and in the best interests of the person for whom the name change is requested.
2. Applicant understands and acknowledges that this change of name, if granted, will not release the person for whom the name change is requested from any obligations incurred or harm any rights of property or action in any previous name.
3. Applicant is not knowingly requesting this change of name to that of another individual for the purpose of committing or furthering any offense of theft, forgery, fraud, perjury, organized crime or terrorism or any other offense involving false statements.
4. Applicant requests this name change because:
I want to change back to my birthname after 2 divorces.
5. Applicant has not been convicted of a felony.
6. Applicant does not have any pending charges.

UNDER OATH OR AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

CHRISTY HENNY

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

Deputy Clerk or Notary Public

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing ☐ Self, without a Lawyer or ☐ Attorney for ☐ Petitioner OR ☐ Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of:

Case Number: _____

NOTICE OF HEARING REGARDING APPLICATION FOR CHANGE OF NAME

Name(s) of person(s) requesting name change

READ THIS NOTICE CAREFULLY. An important court proceeding that affects your rights has been scheduled. If you do **not** understand this Notice or the other court papers, contact an attorney for legal advice.

- 1. NOTICE:** An application for Change of Name has been filed with the Court by the person(s) named above. A hearing has been scheduled where the Court will consider whether to grant or deny the requested change. If you wish to be heard on this issue, you must appear at the hearing at the date and time indicated below.
- 2. COURT HEARING.** A court hearing has been scheduled to consider the Application as follows:

DATE: _____ **TIME:** _____

BEFORE:

- | | |
|--|--|
| <input type="checkbox"/> Commissioner _____ 125 W. Washington Street Courtroom _____ Phoenix, AZ 85003 | <input type="checkbox"/> Commissioner _____ 18380 North 40th Street Courtroom _____ Phoenix, AZ 85032 |
| <input type="checkbox"/> Commissioner _____ 101 W. Jefferson , ____ floor Courtroom _____ Phoenix, AZ 85003 | <input type="checkbox"/> Commissioner _____ 222 E. Javelina Avenue Courtroom _____ Mesa, AZ 85210 |
| <input type="checkbox"/> Commissioner _____ 101 W. Jefferson , ____ floor Courtroom _____ Phoenix, AZ 85003 | <input type="checkbox"/> Commissioner _____ 201 W. Jefferson , ____ floor Courtroom _____ Phoenix, AZ 85003 |

DATED: _____

(Month/Day/Year)

Applicant's Signature

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing ☐ Self, without a Lawyer or ☐ Attorney for ☐ Petitioner OR ☐ Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of: _____

Case Number: _____

MARITAL WAIVER OF NOTICE

(Person Requesting Name Change)

REQUIRED INFORMATION, UNDER OATH OR AFFIRMATION:

1. INFORMATION ABOUT ME (the spouse of the applicant):

Name: _____

Address: _____

Telephone: _____

Date of Birth: _____
Month Date Year

☐ I am married to the Applicant (the person requesting the name change).

2. I waive notice of all further proceedings in this matter.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

Spouse's Signature

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

(notary seal)

Deputy Clerk or Notary Public

Christy Henny
3030 W. Ferruccio Pl, phoenix, AZ 85086
Representing Self (Without a Lawyer)

**SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY**

In the matter of:

Christy Henny,

Applicant

Case No.

**CONSENT OF PARENT TO NAME
CHANGE OF OTHER PARENT AND
WAIVER OF NOTICE**

I, Greg Predmore, declare and verify:

1. My address is 40908 N. Prestancia Dr, Phoenix, AZ, 85086.
My telephone number is 6026281383.
2. I was born on 08/28/1972.
3. The applicant and I have at least one child in common.
4. I have read the Application for Name Change and consent to changing the other parent's legal name to the new name of first name CHRISTY, middle name LYNN, last name SCHNEBLY.
5. I waive notice of all further proceedings in this matter.

UNDER OATH OR AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

GREG PREDMORE

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

Deputy Clerk or Notary Public

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing ☐ Self, without a Lawyer or ☐ Attorney for ☐ Petitioner OR ☐ Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

Name of Applicant

Case Number: _____

AFFIDAVIT OF SERVICE BY CERTIFIED MAIL

1. I am familiar with the facts stated in this Affidavit, and I make this Affidavit to show that I have served copies of the **"Application for Change of Name"** and the **"Notice of Hearing Regarding Application for Change of Name"** on the person named below by certified mail/restricted delivery, return receipt requested.

Person served (name of other party): _____

Address where other party was served: _____

Date of receipt by the other party: _____

2. The Application and Notice listed above were received by the other party as shown by the receipt, the original of which is attached to this Affidavit on a separate piece of paper.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

Petitioner's Signature

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

(notary seal)

Deputy Clerk or Notary Public

**SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY**

In the matter of:

Christy Henny,

Applicant

Case No.

**ORDER CHANGING NAME OF AN
ADULT**

THE COURT FINDS:

1. This case has come before this Court to change the current legal name and the birth record of the Applicant.
2. This Court has jurisdiction to change the legal name and Birth Records of the Applicant.
3. Good cause exists to grant the application for change of name.
4. The Applicant, Christy Henny, was born on 05/25/1973 in Yakima, Yakima County, WA. Applicant's birth name on original registered state Birth Record was first name CHRISTY, middle name LYNN, and last name SCHNEBLY.
5. The Applicant, Christy Henny, requests name be changed to first name CHRISTY, middle name LYNN, and last name SCHNEBLY.

THE COURT ORDERS:

1. Applicant's legal name be changed to first name CHRISTY, middle name LYNN, and last name SCHNEBLY.
2. To the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth records to reflect the new name as above ordered.
3. This Order does not release the Applicant from any obligations incurred or harm any rights of property or action in any original name.
4. Other orders: _____

Judicial Officer

Date

**SUPERIOR COURT OF ARIZONA
MARICOPA COUNTY**

In the matter of:

Christy Henny,

Applicant

Case No.

**ORDER CHANGING NAME OF AN
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THE COURT FINDS:

1. This case has come before this Court to change the current legal name and the birth record of the Applicant.
2. This Court has jurisdiction to change the legal name and Birth Records of the Applicant.
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THE COURT ORDERS:

1. Applicant's legal name be changed to first name CHRISTY, middle name LYNN, and last name SCHNEBLY.
2. To the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth records to reflect the new name as above ordered.
3. This Order does not release the Applicant from any obligations incurred or harm any rights of property or action in any original name.
4. Other orders: _____

Judicial Officer

Date