

**IN THE SUPERIOR COURT OF ARIZONA  
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF	)	ADMINISTRATIVE ORDER
SENSITIVE DATA FORMS	)	No. 2010-014
FILED BETWEEN FEBRUARY	)	
15, 2008 AND MARCH 1,	)	
2010 IN FAMILY COURT	)	
	)	
	)	
_____	)	

Rule 43(G)(1) of the Arizona Rules of Family Procedure authorizes the filing of sensitive data on a prescribed sensitive data form. On February 15, 2008, Administrative Order 2008-021 authorized a pilot program requiring the submission of a revised sensitive data form when initiating a new family court action in Maricopa County. The prescribed sensitive data form required the parties to include mailing address information. Although the sensitive data form is maintained confidentially, it is available to the other parties in a case pursuant to the above cited rule.

As the Clerk of the Superior Court in Maricopa County maintains electronic records, without judicial intervention, protected address information could be gathered inadvertently by accessing the opposing parties' sensitive data form. The revised sensitive data form, effective March 1, 2010, will caution parties not to include protected address information on sensitive data forms. Therefore,

**IT IS ORDERED:**

1. Sensitive data forms filed between February 15, 2008 and March 1, 2010 shall be confidential and only available to the filing party, the filing party's attorney, child support enforcement agencies, court personnel, and any other person or agency authorized by law or court order. After March 1, 2010, sensitive data forms will be available to parties in the case as prescribed in Rule 43(G)(1) of the Arizona Rules of Family Court Procedure.

2. Effective March 1, 2010, the sensitive data form for Maricopa County shall be revised to be substantially similar to the form attached to this order. As provided in Rule 43(G) of the Arizona Rules of Family Procedure, the parties shall use the revised form effective March 1, 2010 and will be required to file it with the petition and response or initial appearance in all family court cases. The revised sensitive data form shall also serve as the family court coversheet.

3. The provisions of Superior Court Administrative Order 2008-021 and Arizona Rules of Family Law Procedure Rule 43(G)(1) not modified by this order shall remain in effect.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

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Hon. Colleen McNally  
Presiding Family Court Judge

Original: To be filed with the Clerk of the Superior Court

Copies: Hon. Barbara Rodriguez Mundell, Presiding Judge  
All Family Court Judges and Commissioners  
Marcus Reinkensmeyer, Judicial Branch Administrator  
Phil Knox, General Jurisdiction Courts Administrator  
Jennifer Murray, Family Court Administrator  
Hon. Michael K. Jeanes, Clerk of Superior Court  
Chris Kelly, Chief Deputy  
Carol Schreiber, Associate Clerk  
Gordon Mulleneaux, Associate Clerk

Attachments: Revised Confidential Sensitive Data Sheets

Name: \_\_\_\_\_

Representing:  Self  Petitioner  Respondent

(If Attorney) State Bar Number: \_\_\_\_\_

FOR CLERK'S USE ONLY

**SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY**

Case No. \_\_\_\_\_

Petitioner \_\_\_\_\_

ATLAS No. \_\_\_\_\_

Respondent \_\_\_\_\_

**SENSITIVE DATA SHEET/COVERSHEET  
WITH CHILDREN**  
(Confidential Record)

Fill out. File with Clerk of Court. Social Security Numbers should appear on this form only and should be omitted from other forms. Access Confidential pursuant to ARFLAP 43(G)(1).

**A. Personal Information**

**Petitioner**

**Respondent**

Name \_\_\_\_\_

Gender \_\_\_\_\_

Male or  Female

Male or  Female

Date of Birth (Month/Day/Year) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

**WARNING!! DO NOT INCLUDE MAILING ADDRESS ON THIS FORM IF REQUESTING ADDRESS PROTECTION**

City, State, Zip Code \_\_\_\_\_

Contact Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Current Employer Name \_\_\_\_\_

Employer Address \_\_\_\_\_

Employer City, State, Zip Code \_\_\_\_\_

Employer Telephone Number \_\_\_\_\_

Employer Fax Number \_\_\_\_\_

**B. Child(ren) Information:**

Child Name	Gender	Child Social Security Number	Child Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**C. Type of Case being filed - Check only one category.**

*\*Check only if no other category applies.*

**Dissolution (Divorce)**

**Legal Separation**

**Annulment**

**Order of Protection**

**Paternity**

**\*Custody/Visitation**

**\*Child Support**

**Other**

Interpreter needed :

Yes  No

If yes, what language.

Name: \_\_\_\_\_

Representing:  Self  Petitioner  Respondent

(If Attorney) State Bar Number: \_\_\_\_\_



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**SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY**

Case No. \_\_\_\_\_

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WITHOUT CHILDREN**  
(Confidential Record)

Fill out. File with Clerk of Court. Social Security Numbers should appear on this form only and should be omitted from other forms. Access Confidential pursuant to ARFLAP 43(G)(1).

A. Personal Information	Petitioner	Respondent
Name	_____	_____
Gender	<input type="checkbox"/> Male or <input type="checkbox"/> Female	<input type="checkbox"/> Male or <input type="checkbox"/> Female
Date of Birth (Month/Day/Year)	_____	_____
Social Security Number	_____	_____
Mailing Address	_____	_____
<b>WARNING!! DO NOT INCLUDE MAILING ADDRESS ON THIS FORM IF REQUESTING ADDRESS PROTECTION</b>		
City, State, Zip Code	_____	_____
Contact Phone	_____	_____
Email Address	_____	_____
Current Employer Name	_____	_____
Employer Address	_____	_____
Employer City, State, Zip Code	_____	_____
Employer Telephone Number	_____	_____
Employer Fax Number	_____	_____

**B.** Type of Case being filed - Check only one category.

*\*Check only if no other category applies.*

- Dissolution (Divorce)
- Legal Separation
- Annulment
- Order of Protection
- Other

Interpreter needed :

Yes  No

If yes, what language.