

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF MARICOPA COUNTY

**IN THE MATTER OF CONCILIATION)
SERVICES OF THE FAMILY COURT)
DEPARTMENT AND THE CLERK OF)
THE COURT TO BE AUTHORIZED)
TO SEAL EVALUATIVE REPORTS)
TO INSURE CONFIDENTIALITY OF)
SENSITIVE INFORMATION)
_____)**

**ADMINISTRATIVE ORDER
NO. 2002-120**

IT IS ORDERED authorizing the Director of Conciliation Services of the Family Court Department, or his/her designee to seal any and all evaluative reports generated by Conciliation Services, including all Full Evaluation, Dispute Assessment, and EPDC reports produced pursuant to court order. Conciliation Services evaluative reports shall remain a part of the official court record as a sealed pleading not to be opened until further order of the Court. This order is issued to insure that the Court and the parties receive appropriate access to the evaluative report, which addresses child custody and/or parenting time issues, while safeguarding that information of a sensitive or personal nature that may impact the child(ren)'s well-being, remains confidential and therefore is not accessible by the Public.

IT IS FURTHER ORDERED that Conciliation Services shall seal the original evaluative report in a pre-printed envelope designating the contents which shall be forwarded to the Clerk to be filed and maintained separately from the official case file. Conciliation Services shall designate the following information on the face of the envelope to be sealed: The case caption, the cause number, the envelope contents (i.e., dispute assessment report), the report completion date, the date and signature authority as outlined in paragraph 1 above.

DATED THIS 4TH DAY OF DECEMBER, 2002

**Honorable Mark W. Armstrong
Associate Presiding Judge and
Presiding Judge, Family Court Department**

Original: Clerk of the Superior Court