

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF THE FILING OF)	ADMINISTRATIVE ORDER
MEDICAL INFORMATION AND RECORDS)	NO. 2013-033
IN TITLE 14 AND TITLE 36 GUARDIANSHIP)	
CASES)	
_____)	

WHEREAS, A.R.S. § 36-509, Supreme Court Rule 123, and the policy of this Court regarding mental health records require specific direction for appropriate handling of mental health records,

IT IS ORDERED that original medical affidavits, information and records obtained in the course of evaluation, examination or treatment in support of a Petition for Appointment of Guardian under Titles 14 and 36, the renewal of a guardian’s authority to consent to inpatient mental health treatment under A.R.S. §§ 14-5312.01(K) or 14-5312.02, and the annual renewal of a Title 36 guardianship shall not be filed with the Clerk of the Superior Court, but shall be filed directly with the judicial officer hearing the case. The filing party shall send copies of the filing to all counsel of record.

IT IS FURTHER ORDERED the judicial officer shall file the original records under seal after ruling on the petition on request for annual renewal.

IT IS FURTHER ORDERED this Administrative Order supersedes Administrative Orders No. 96-018 and 99-051.

Dated this 15th day of February, 2013.

/s/ Norman J. Davis

Norman J. Davis
Presiding Judge

Original: Clerk of the Superior Court

Copies: Hon. Rosa Mroz, Probate and Mental Health Presiding Judge
Hon. Andrew Klein, Probate and Mental Health Associate Presiding Judge
Hon. Michael K. Jeanes, Clerk of the Superior Court
Raymond Billotte, Judicial Branch Administrator