

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF THE)	
ADMINISTRATION OF THE)	ADMINISTRATIVE ORDER
JUDICIAL PROCUREMENT CODE)	NO. 2000-040
_____)	

WHEREAS, Administrative Order 99-53 of the Arizona Supreme Court establishes the current Procurement Rules for the Judicial Branch, and

WHEREAS, the Procurement Rules authorize the Presiding Judge the authority to delegate the administration of these rules to others, therefore,

IT IS ORDERED authorizing the Superior Court Administrator, the Justice Court Administrator, and the Chief Adult and Juvenile Probation Officers to approve the respective procurements for their departments under Section 6 (contracts already awarded by a governmental body) and Section 13 (items under \$500) of the Procurement Code with these exceptions requiring prior approval of the Presiding Judge for the procurement:

1. Any procurement for automation hardware/software, fixed assets, or professional services exceeding \$5,000 total.
2. Any procurement involving the purchase of food items.
3. Any procurement involving the purchase of employee recognition items.

IT IS FURTHER ORDERED that this authority may be delegated to others within the Court department, if notice of this delegation is given to the Superior Court Administrator on behalf of the Presiding Judge. The notice shall also provide the names of the individuals in the Court department responsible for maintaining the record of procurements required by the Judicial Procurement Code.

IT IS FURTHER ORDERED that procurements resulting in contracts being awarded under sections 15 through 40 and sections 48, 49, 62 and 64 of the Judicial Procurement Code require the prior approval of the Presiding Judge and the signature of the Presiding Judge on the Court's contract, unless otherwise authorized by the Presiding Judge.

IT IS FURTHER ORDERED that any questions concerning the application of any provision of the Judicial Procurement Code should be submitted to the Superior Court Administrator for review and recommendation to the Presiding Judge.

DONE on July 7, 2000

Colin F. Campbell
Presiding Judge of the Superior Court

Original: Clerk of the Superior Court

Copies: Gordon Griller, Superior Court Administrator
Norman Helber, Chief Adult Probation Officer
CherylN Townsend, Chief Juvenile Probation Officer
Barbara Lasater, Acting Justice Court Administrator
Peter Anderson, Deputy Court Administrator