

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF ESTABLISHING A
JUDICIAL BRANCH NAVIGATIONAL
RESOURCES COMMITTEE (ACCESS
TO JUSTICE)

ADMINISTRATIVE ORDER
No. 2025-062

Access to Judicial Branch services can be undermined by inconsistent and confusing wayfinding and availability of information. Court patrons and members of the public often find it difficult to navigate the numerous Courthouses and Branch offices to access the needed service and information due to the lack of adequate and appropriate signage, outdated information, and insufficient on-line tools to assist with their business with the Branch.

Upon review and consideration of the Final Report and Recommendations submitted by the Strategic Initiative Committee appointed to Improve Navigational Resources within the Branch, the Court accepts and approves the recommendations.

Pursuant to Local Rule 1.7 and Administrative Order 2022-064, the Presiding Judge may appoint ad hoc committees as deemed necessary.

IT IS THEREFORE ORDERED that the Judicial Branch Navigational Resources Committee is established. This Committee shall serve, in conjunction with the Facilities and Procurement Departments, as the central oversight group to develop a Judicial Branch Signage Master Plan. This may include, but is not limited to:

- Determining the scope of work necessary to implement the Signage Master Plan
- Developing a Request For Proposal (RFP) to secure consultant and vendor services
- Reviewing and evaluating RFP submissions and recommend contract award
- Meeting with the Presiding Judge and Judicial Branch Administrator to seek final approval of the project plan
- Overseeing the project, coordinate work with the selected contractor and vendor
- Coordinating activities with the Branch Facilities Department, Court Technology Services, and Communications Office

IT IS FURTHER ORDERED the following members are appointed to the Committee:

Shawn Friend (Chair)
Tom Seykora
Sara Farman
Karen Sadler
Sharesa Brown
Frances Dairman

Hon. Jeffrey Alteri
Brandelyn Jackson
Melissa McGinnis
Sonia Marquez
Ron Tessier

Dated this 8th day of May, 2025.

/s/ Joseph C. Welty
Hon. Joseph C. Welty
Presiding Judge

Original: Clerk of the Superior Court

Copies: Raymond Billotte Judicial Branch Administrator
Michael Cimino, Adult Probation Chief
Eric Meaux, Juvenile Probation Chief
Rachel Cameron, Court Technology Services
Jackie Traher, Law Library Resource Center
Tasya Peterson, Communications Office
Jimmie George, Facilities Division Director
Appointed Committee Members