

Your Name: _____
Your Address: _____
Your City, State, Zip Code: _____
Your Telephone Number: _____
State Bar Number (if applicable): _____
Representing Self, Without an Attorney OR
 Attorney for _____

FOR CLERK'S USE ONLY

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of the Conservatorship of _____
a Minor

Case Number: PB _____

ORDER OF APPOINTMENT OF A PERMANENT CONSERVATOR OF A MINOR

Warning: This appointment is not effective until the "Letters of Appointment" have been issued by the Clerk of the Superior Court.

The Court has read the sworn "*Petition for Appointment of a Conservator*" and held a hearing to determine whether the Court should enter the Order requested in the Petition.

THE COURT FINDS:

- A. Petitioner is entitled to file the Petition under Arizona law A.R.S. 14-5404(A);
- B. Petitioner has given "*Notice of Hearing*" as required by law or "*Notice of Hearing*" was waived by all interested parties;
- C. Venue in this county is proper;
- D. **CONSERVATORSHIP:**
 - 1. The above-captioned person is an unmarried minor born on _____
 - 2. Appointment of a conservator is necessary because the minor owns money or property that requires management or protection which cannot otherwise be provided or has or may have business affairs which may be jeopardized or prevented by his minority, or the minor needs funds for his or her education and protection is necessary or desirable to obtain or provide funds.
 - 3. (Name) _____, is qualified to serve as Conservator for the minor.

IT IS ORDERED: (check the boxes that apply)

- 1. **APPOINTMENT OF CONSERVATOR:** The Court appoints:
NAME: _____ as Conservator for the Minor as described in the caption above.
- 2. **BOND:** The conservator will serve without bond, restricted letters to issue to him or her upon acceptance of the appointment OR
 Bond is set in the amount of \$ _____
- 3. **FUNDS:** The minor's funds are to be deposited in this jurisdiction, in a federally insured, interest bearing account titled "The Estate of (name of minor), a Minor, by (name of conservator), Conservator."

4. **RESTRICTED ACCOUNT:** The account is to be restricted, and no withdrawal of principal or interest shall be permitted by the depository except upon receipt of a certified copy of an order of this Court authorizing the withdrawal.
5. **REINVESTMENT:** The depository may, however, permit reinvestment of the funds within the depository without further order of the Court so long as the funds remain restricted in the same institution, at the same branch.
6. **PROOF OF RESTRICTED ACCOUNT:** The conservator may only hold funds in a depository which agrees to be bound by the terms of this order and to make written proof of its agreement to be bound, including such proof of the account, the account number, the amount of the deposit, the notarized signature of the depository branch manager, and the agreement not to permit any withdrawal unless it is first provided with a certified copy of this Court's order permitting the withdrawal.
- 7.a. **ESTABLISHING RESTRICTED ACCOUNT:** The conservator or attorney for the minor or attorney for the conservator is responsible for establishing the restricted account and filing the proof required by this order with the Court within 30 days of this order.
- 7.b. **ESTABLISHING AN ANNUITY CONTRACT:** The conservator and/or counsel shall file with the Court proof of purchase of the annuity in the form of a copy of the annuity contract and proof of the carrier's agreement to abide by the terms of this Order within **thirty (30) days** hereof.
8. **RESTRICTED LETTERS:** Upon entrance of this order, ***“Letters of Conservatorship of a Minor”*** shall be issued by the Clerk of the Court, Probate Registrar, SUBJECT TO THE FOLLOWING RESTRICTIONS:
9. **ACCEPTANCE OF LETTERS:** The conservator shall sign the Acceptance of the Letters under oath, and file the Acceptance with the Clerk of the Court, Probate Registrar.
10. **INVENTORY AND APPRAISEMENT:**
 Within 90 calendar days of this date, the Conservator must prepare and file with the Clerk of the Court a detailed inventory of the protected person's assets indicating fair market value, as required by A.R.S. §14-5418. OR,
 “Inventory and Appraisement” is waived and is not required to be filed with the court.
11. **ANNUAL ACCOUNTING OF CONSERVATOR:**
 The Conservator shall report to the Court for the administration of the protected person's property by filing an accounting on or before _____ and every year thereafter and must petition the court for approval of the annual accounting as required by A.R.S. §14-5319. OR,
 Annual Accounting is waived and is not required to be filed with the court.
12. **CHANGE OF ADDRESS:** The guardian and conservator shall immediately notify the court in writing of any change in the address of him or herself or of the Minor.

- 13. **OTHER DUTIES UNDER THE LAW:** The duties of the conservator as required by Arizona law and as set forth in this Order and the Order of Instruction shall continue until the conservator is discharged from these duties by order of this court.

- 14. **IT IS FURTHER ORDERED** setting this matter for internal review within _____ days to determine compliance by person appointed with this Order.

DONE IN OPEN COURT: _____
JUDGE/COMMISSIONER OF THE SUPERIOR COURT