

MARICOPA COUNTY JUVENILE COURT ADOPTIONS UNIT

Fingerprint FAQ

Effective August 1, 2014, **payment for fingerprint cards in adoption matters only must be in the form of a cashier's check or money order for \$22.00 payable to the Department of Public Safety (DPS)**. Neither the Clerk nor the Court will accept checks payable to the Clerk of Court for fingerprints on or after August 1, 2014. Any fingerprints submitted with payments to the Clerk of Court on or after August 1, 2014 will be *rejected* and returned to the submitter. Please note that the payment amount will be reduced from the current fee of \$29.00 to \$22.00 and that this change is for adoptions matters only.

Submitting Completed Fingerprint Cards for Multiple People

Q: Can I submit one payment with more than one person's completed fingerprint cards?

A: Yes. However, payments must be for the appropriate multiple of \$22.00. So if you are sending completed fingerprint cards for two (2) people for processing with DPS, the appropriate payment would be \$44.00, or if you are sending completed fingerprint cards for seven (7) people for processing with DPS, the appropriate payment would be \$154.00.

Submitting Duplicate Completed Fingerprint Cards

Q: If I submit a duplicate completed fingerprint card, is there any additional cost?

A: No. In the event that the first fingerprint card is rejected due to low print quality, DPS does not charge an additional processing fee to run a second set of fingerprints.

Quick Facts on Fingerprint Payments

Forms of payments accepted:

cashier's check or money order

*Forms of payment **not** accepted:*

cash or personal check

Pay to the order of:

AZ Department of Public Safety

Payment amount:

\$22.00 per person