

**IN THE SUPERIOR COURT OF ARIZONA  
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF	)	
ESTABLISHING THE FEES	)	ADMINISTRATIVE ORDER
FOR SERVICE UNDER	)	No. 2008-091
ARIZONA RULES OF FAMILY	)	
LAW PROCEDURE RULE 7(C)	)	
IN THE SUPERIOR COURT IN	)	
MARICOPA COUNTY	)	
_____	)	

Rule 7(C) of the Arizona Rules of Family Law Procedure directs the court to establish the proper fees for service to accompany documents for service by the Clerk's Office upon a party with a protected address. Rule 7(C) does not differentiate between standard motions and responses, which may be served under the rules of procedure by regular mail, from petitions, summonses or orders to appear, which must be served by delivery and signature confirmation or certified mail, signed return receipt, according to Rules 41, 42 or 91.

This Administrative Order accomplishes the rule's intent that fees be established for serving a party through the Clerk's Office when the address of the party to be served is protected by court order. Therefore,

**IT IS ORDERED**

Any person required under the Arizona Rules of Family Law Procedure to serve a petition, summons or order to appear upon a person whose address is ordered protected from disclosure under Rule 7 may serve the same by delivering true and correct copies of the documents to be served, together with the costs of service by delivery and signature confirmation or certified mail, signed return receipt, to the clerk of the court.

IT IS FURTHER ORDERED that any person required under the Arizona Rules of Family Law Procedure to serve a response or other document upon a person whose address is ordered protected from disclosure under Rule 7 may serve the same by delivering true and correct copies of the documents to be served, together with the costs of service by regular first-class mail, to the clerk of the court.

IT IS FURTHER ORDERED that, as fees are adjusted periodically by court rule, local mandate or statutory mandates, the Clerk's Office shall maintain a listing of the current fees for service by regular first-class mail and for service by delivery and signature confirmation or certified mail, signed return receipt.

Dated this 13<sup>th</sup> of August, 2008

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Hon. Colleen McNally  
Presiding Family Court Judge

Original: To be filed with the Clerk of the Superior Court

Copies: Honorable Barbara Mundell, Presiding Judge  
All Family Court Judges and Commissioners  
Marcus Reinkensmeyer, Trial Court Administrator  
Phillip Knox, Deputy Court Administrator  
Karen Westover, Deputy Court Administrator  
Marylou Strehle, Family Court Administrator  
Michael Jeanes, Clerk of Court