

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA IN AND FOR THE  
COUNTY OF MARICOPA**

**IN THE MATTER OF RESTRICTING  
PHYSICAL ACCESS TO THE INTAKE,  
TRANSFER, AND RELEASE FACILITY'S  
COURT SPACE**

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**ADMINISTRATIVE ORDER  
No. 2020-155**

Due to concern for the spread of COVID-19 in the general population, the Chief Justice of the Supreme Court of the State of Arizona issued a series of administrative orders to address measures to be taken by the Judicial Branch to conduct business in a manner that reduces the risk associated with this public health emergency. These orders direct the presiding superior court judge of each county to determine how in-person court proceedings and courthouse activities are to be phased-in and conducted in a manner that protects the health and safety of participants and the public. In response to the Supreme Court's Administrative Orders, the Superior Court has issued a series of administrative orders restricting physical access to court facilities, most recently with Administrative Order 2020-078.

On November 15<sup>th</sup>, 2020, court operations will commence in the Maricopa County Sheriff's Office new Intake Transfer and Release facility ("ITR"). The ITR facility contains space under the direction and control of the Judicial Branch ("ITR-Court Space") including four courtrooms for initial appearance hearings and office space for employees of the Superior Court, Adult Probation Department, Justice Courts and Phoenix Municipal Court. Additionally, ITR Court-Space includes the lobby of the ITR facility itself, as well as work space for attorneys, victim's advocates, Correctional Health Services and Mercy Care, and the County's Office of Enterprise Services. Due to the unique nature and layout of the building and the fact that it contains Court Space as well as MCSO Space, it is necessary to do a separate Administrative Order restricting physical access to court facilities for the ITR-Court Space.


**THEREFORE**, pursuant to Supreme Court Administrative Order No. 2020-143 and Supreme Court Administrative Order No. 2017-79:

**IT IS ORDERED** that for the duration of this order, physical access to ITR-Court Space shall be restricted to attendance at in-person Initial Appearance hearings. This restriction does not apply to employees of the Judicial Branch, employees of the Justice Courts, employees of the Phoenix Municipal Court, employees of the Maricopa County Sheriff's Office, and those employees of Maricopa County and Mercy Care who conduct business out of designated offices within ITR-Court Space. Employees of the Judicial Branch, Justice Courts, Phoenix Municipal Court, Maricopa County Sheriff's Office, and sworn, on-duty law enforcement will be eligible for security bypass access, just as they are at other court facilities.

**IT IS FURTHER ORDERED** that attendance at in-person Initial Appearance hearings will be limited to defendants, victims, sheriff's deputies, detention officers, law enforcement officers, and lawyers, who are participating in the hearing.

**IT IS FURTHER ORDERED** that members of the public may enter the ITR-Court Space to conduct the following business with the Maricopa County Sheriff's Office: dropping off or picking up the property of an inmate and using MCSO kiosks located in the lobby.

Dated this 13<sup>th</sup> day of November, 2020



Hon. Joseph C. Welty  
Presiding Judge

Original: Clerk of the Superior Court

Copies: All Justices of the Peace in Maricopa County  
Hon. Don Taylor, Presiding Judge of Phoenix Municipal Court  
All Criminal Department Judges and Commissioners  
Hon. Allister Adel, Maricopa County Attorney  
Christina Phillis, Office of Public Defense Services  
Dave Byers, Administrative Office of the Courts  
Raymond Billotte, Judicial Branch Administrator  
Jim Morrow, Justice Courts Administrator  
Richard Woods, Deputy Court Administrator  
Shawn Haught, Criminal Department Administrator  
Sean Gibbs, Director of Security