

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF WAIVING
POSTAGE AND HANDLING FEE FOR
THE LAW LIBRARY RESOURCE
CENTER

ADMINISTRATIVE ORDER
No. 2020-158

Pursuant to A.R.S. § 11-251.08, the board of supervisors may adopt a fee schedule and additional or separate individual charges for specific services. During the July 23, 2008 board of supervisors meeting, the board adopted a postage and handling fee of \$5 for the Law Library Resource Center (formerly called the Self-Service Center).

In March 2020, due to the national health pandemic, the Chief Justice of the Supreme Court of the State of Arizona issued Administrative Order No. 2020-48 and subsequently No. 2020-143 regarding the statewide public health emergency and spread of COVID-19. The Orders provide direction and guidance for operating with limited public contact. Order No. 2020-143 states that court offices shall remain accessible to the public by phone and email to the greatest extent possible.

The Presiding Judge of the Superior Court of Arizona made the decision, effective March 19, 2020, the Law Library Resource Center (“LLRC”) would only be open to those customers seeking protective orders or requesting a hearing on a protective order. All other services were suspended until further notice.

Since March 19, 2020, the LLRC locations have remained open for limited in-person services for those customers seeking protective orders or requesting a hearing on a protective order. During this time, the LLRC has continued to answer phones and emails and started a new chat option to communicate with other customers. Many of our customers do not have access to a printer and therefore have not been able to access court forms. In addition, many customers continue to suffer financial hardships and have difficulty paying additional fees for services.

Therefore, pursuant to Supreme Court Administrative Order No. 2020-143, Supreme Court Administrative Order No. 2017-79, and in the interest of providing better access to justice during this difficult time,

IT IS ORDERED that effective immediately and continuing until the LLRC opens for full services, or further court order, the \$5 postage and handling fee for mailing packets of court forms will be waived.

Dated this 20th day of November, 2020.

/s/ Joseph C. Welty
Hon. Joseph C. Welty
Presiding Judge

Original: Clerk of the Superior Court

Copies: Hon. Jeff Fine, Clerk of the Superior Court
Raymond Billotte, Judicial Branch Administrator
Shawn Friend, Deputy Court Administrator
Karen Westover, Deputy Court Administrator
Paula Collins, Law Library Resource Center Director