

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

PUBLIC RECORDS TERMINAL ACCESS)
DURING A PUBLIC HEALTH)
EMERGENCY)

ADMINISTRATIVE ORDER
No. 2020-085

Due to concern for the spread of COVID-19 in the general population, the Governor of the State of Arizona declared a statewide public health emergency. Accordingly, the Chief Justice of the Supreme Court of the State of Arizona issued Administrative Orders No. 2020-48, 2020-60, 2020-70, 2020-75 and 2020-79 addressing measures to be taken by the Judicial Branch to conduct business in a manner that reduces the risk associated with this public health emergency. This includes limiting in-person court facility contact, following the social distancing recommendations of the Centers for Disease Control and Prevention and the Arizona Department of Health Services, and limiting the number of persons gathered in a court facility.

Based upon guidance received from the Maricopa County Department of Health and information provided by the Clerk of the Superior Court for Maricopa County, Administrative Order 2020-046 was issued on March 24, 2020, discontinuing the operation of public record computer terminals located at the Downtown Customer Service Center, Northeast Regional Facility, Northwest Regional Facility and Southeast Regional Facility – Adult Operations.

Since the issuance of Administrative Order 2020-046, the Clerk of the Superior Court for Maricopa County has implemented the following safety measures at the Downtown Customer Service Center:

- Public record computer terminals and microfilm viewers are spaced to be at least six (6) feet away from each other.
- Implemented the use of disposable keyboard and mouse protective covers at the terminals.
- Providing hand sanitizer for use by visitors and customers.
- Installation of Plexiglas shields at adjacent public records customer counters.
- Developed computer terminal and microfilm viewer guidelines for customer use in accordance with the Arizona Department of Health Services and the Maricopa County Department of Public Health recommendations.

As a result of the development of the protocol set forth above, **IT IS ORDERED** that AO 2020-046 is hereby rescinded.

IT IS FURTHER ORDERED that discretion is granted to the Clerk of the Superior Court for Maricopa County to allow for a staged implementation of the reopening of public record terminals located at all Clerk of the Superior Court for Maricopa County facilities.

IT IS FURTHER ORDERED that discretion is granted to the Clerk of the Superior Court for Maricopa County to make modifications to the reopening and closing of public record terminals as deemed appropriate throughout the duration of the statewide public health emergency.

Dated this 4th day of June, 2020

/s/ Joseph C. Welty
Hon. Joseph C. Welty
Presiding Judge

Original: Clerk of the Superior Court

Copies: All Superior Court Judges
All Superior Court Commissioners
Dave Byers, Administrative Office of the Courts
Raymond Billotte, Judicial Branch Administrator
Richard Woods, Deputy Court Administrator
Bob James, Deputy Court Administrator
Shawn Friend, Deputy Court Administrator
Karen Westover, Regional Courts Administrator
All Department Administrators
Sean Gibbs, Director of Security