

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

DISCONTINUING PUBLIC RECORDS
TERMINAL ACCESS DURING A PUBLIC
HEALTH EMERGENCY

} ADMINISTRATIVE ORDER
No. 2020-046

Due to concern for the spread of COVID-19 in the general population, the Governor of the State of Arizona has declared a statewide public health emergency. Accordingly, the Chief Justice of the Supreme Court of the State of Arizona issued Administrative Order No. 2020-48 addressing measures to be taken by the Judicial Branch to conduct business in a manner that reduces the risk associated with this public health emergency. This includes limiting in-person court facility contact, following the social distancing recommendations of the Centers for Disease Control and Prevention, the Arizona Department of Health Services, and limiting the number of persons gathered in a court facility.

The Maricopa County Department of Public Health has advised the Clerk of the Superior Court for Maricopa County that the continued use of public access computer terminals located in the public areas of Court and Clerk facilities poses a health risk unless sanitized between every use.

The Clerk of the Superior Court for Maricopa County currently provides several additional options for customers to submit public records requests including: in-person at all Clerk customer service counter locations; drop box; US mail; telephone; facsimile and electronic mail. Additionally, some documents are also available immediately online via the Arizona Supreme Court's eAccess online program and via the Clerk's Office website for minute entries as required by Arizona law.

Therefore, pursuant to Supreme Court Administrative Order No. 2020-48 and Supreme Court Administrative Order No. 2017-79,

IT IS ORDERED that for the duration of the public health emergency, operation of public record computer terminals located at the Downtown Customer Service Center, Northeast Regional Facility, Northwest Regional Facility and Southeast Regional Facility – Adult Operations shall be discontinued.

Dated this 24th day of March, 2020

/s/ Joseph C. Welty
Hon. Joseph C. Welty
Presiding Judge

Original: Clerk of the Superior Court

Copies: All Superior Court Judges
All Superior Court Commissioners
Dave Byers, Administrative Office of the Courts
Raymond Billotte, Judicial Branch Administrator
Richard Woods, Deputy Court Administrator
Bob James, Deputy Court Administrator
Shawn Friend, Deputy Court Administrator
Karen Westover, Regional Courts Administrator
All Department Administrators
Sean Gibbs, Director of Security