

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF SUPERIOR COURT)	ADMINISTRATIVE ORDER
DATA INTEGRITY AND GOVERNANCE)	NO. 2019-149
COMMITTEE)	
_____)	

WHEREAS, Local Rule 1.7 provides that the Presiding Judge shall create and appoint judges to certain committees; and

WHEREAS, the Presiding Judge has administrative supervision over the Superior Court, including assignment of judges and general supervision over court personnel, pursuant to Supreme Court Administrative Order 2017-79 and Rules 92, *Arizona Rules of the Supreme Court*; and

WHEREAS, properly formed and functioning judicial committees are critical to the operation and improvement of the Superior Court; and

WHEREAS, the Integrated Case Information System (iCIS and iCISng) is the primary electronic system used by all Judicial Branch departments to maintain case information, manage events, record case resolution and provide reports to assist in the management of cases, and

WHEREAS the Judicial Branch and justice system stakeholders rely on iCIS and iCISng to assist in the effective and efficient administration of justice and an accurate, complete and reliable data system are critical components to meet this need,

IT IS ORDERED as follows:

- A. Data Integrity and Governance Committee. The Maricopa County Superior Court Date Integrity and Governance Committee is formed as an Ad Hoc Committee of the Judicial Executive Committee. The Committee’s primary responsibilities are: 1) identify opportunities and implement solutions to increase the accuracy of case information through data clean-up and validation efforts; 2) authorize the creation/deletion/modification of status codes in the case management system; 3) evaluate the scalability, capacity, metrics and storage of the case management system and when appropriate, recommend action to the Information Technology Governing Board; 4) identify and recommend consistent use of data integrity tools and resources across all Judicial Branch departments; and 5) develop and implement a Branch wide communications strategy to increase awareness of the importance of data integrity and inform Judges, Commissioners and Branch employees of the practices and protocols for improving the data system.

B. Membership. The Data Integrity and Governance Committee is comprised of the following members:

- a. Hon. Pamela Gates, Chair
- b. Hon. Michael Herrod
- c. Hon. Jay Polk
- d. Hon. Ronee Korbin Steiner
- e. Hon. Ronda Fisk
- f. Commissioner Annielaurie Van Wie
- g. Commissioner Amy Kalman
- h. Director, Business Services Department
- i. (2) designees appointed by the Court Technology Services Director
- j. (2) designees appointed by the Adult Probation Department Chief
- k. (2) designees appointed by the Juvenile Probation Department Chief
- l. (2) Department Administrators appointed by the Judicial Branch Administrator
- m. Judicial Assistant Trainers from the Family, Criminal, Civil and Juvenile Departments

Additionally, the Chair may designate additional ad hoc members as deemed necessary.

C. Meetings. The Chair shall determine the frequency of meetings and coordinate with Committee members.

D. Administrative Staffing. Should the Chair determine administrative staffing is necessary, the Judicial Branch Administrator will assign appropriate personnel to meet the needs of the Committee.

Dated this 14th day of November, 2019.

/s/ Joseph C. Welty

Joseph C. Welty
Presiding Judge

Original: Clerk of the Superior Court

Copies: Superior Court Judges and Commissioners
Raymond L. Billotte, Judicial Branch Administrator
Eric Meaux, Chief Juvenile Probation Officer
Michael Cimino, Chief Adult Probation Officer