

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF APPOINTMENT OF)	ADMINISTRATIVE ORDER
SPECIAL COMMISSIONERS REGARDING)	NO. 2017-045
SIGNING INCOME WITHHOLDING ORDERS)	
FOR CHILD SUPPORT AND/OR SPOUSAL)	
MAINTENANCE, TO MODIFY INCOME)	
WITHHOLDING ORDERS AND TO STOP)	
INCOME WITHHOLDING ORDERS, AND TO)	
SIGN ORDERS TERMINATING INCOME)	
WITHHOLDING ORDERS AND RELEASE OF)	
SUPPORT MONIES)	
_____)	

WHEREAS, the timely processing of Support Orders is in the best interests of families; and

WHEREAS, support orders generated through court processes require the administrative function of notifying payors and their employers of the court-ordered obligation to pay; and

WHEREAS, the Clerk of the Superior Court in Maricopa County has established systems to automate the creation and distribution of support order wage assignments; and

WHEREAS, A.R.S. § 25-504 authorizes the Clerk of the Superior Court to sign orders terminating orders of assignment under defined parameters; and

WHEREAS, the Request to Stop or Modify Income Withholding Orders forms approved by the Administrative Office of the Courts allows the requesting party to request that support monies be held by the Clerk of the Superior Court pending the decision of the Court. The related Income Withholding Order statutes do not authorize the Clerk of the Superior Court to sign an Order Terminating the Income Withholding Order; and

WHEREAS, good cause exists for the appointment of Special Commissioners pursuant to A.R.S. §§ 12-211 and -212,

IT IS ORDERED the Clerk of the Superior Court shall create and maintain a list of employee names of individuals authorized to perform the specific duties referenced in this Administrative Order ("Clerk's List"). The Presiding Judge may approve the individuals named on the Clerk's List quarterly.

IT IS FURTHER ORDERED appointing the individuals named on the Clerk's List as Special Commissioners for the following limited purposes:

1. Signing Income Withholding Orders and Orders to Terminate an Income Withholding Order pursuant to a signed Order for Child Support in which the Income Withholding Order or Order to Terminate Income Withholding Order was not received by the Judge or Commissioner.
2. Signing Income Withholding Orders pursuant to a signed Order for Child Support and/or Spousal Maintenance.
3. Signing Orders to Modify Income Withholding Orders pursuant to a signed Order Modifying Child Support and/or Spousal Maintenance.
4. Signing Orders to Stop Income Withholding Orders pursuant to a signed Order to Stop Child Support and/or Spousal Maintenance.
5. Signing orders releasing support monies to the obligor at the time of signing the Order Terminating the Income Withholding Orders pursuant to A.R.S. § 25-504.

IT IS FURTHER ORDERED electronic signatures applied to the above Orders and Income Withholding Orders shall carry the same force and effect as traditional ink signatures.

IT IS FURTHER ORDERED these appointees shall receive no additional compensation or benefits for performing this duty other than the compensation and benefits received as a result of their status as employees of the Clerk of the Superior Court.

IT IS FURTHER ORDERED terminating Administrative Order No. 2016-017.

Dated this 2nd day of May, 2017

/s/ Janet E. Barton

Janet E. Barton
Presiding Judge

Original: Clerk of the Superior Court

Copies: Hon. Suzanne Cohen, Family Court Presiding Judge
Hon. Michael K. Jeanes, Clerk of the Superior Court
Raymond Billotte, Judicial Branch Administrator
Shawn Friend, Deputy Court Administrator
Cheri Clark, Family Court Administrator
Christine Kelly, Chief Deputy, Clerk of the Court
Nancy Rodriguez, Deputy Director, Clerk of the Court